



# Direct Debit Amendment Form

Name \_\_\_\_\_

Property Number \_\_\_\_\_

Property Address \_\_\_\_\_

\_\_\_\_\_

Email Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

## Type of Request

- Do you want to:
- 1: Change a current Direct Debit
  - 2: Amend Bank Account Details
  - 3: Cancel a current Direct Debit
  - 4: Suspend a current Direct Debit

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**1. CHANGE** your current Direct Debit amount:

Start Date \_\_\_\_/\_\_\_\_/\_\_\_\_      New Amount: \$ \_\_\_\_\_

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**2. AMEND** your current Bank Account Details to:

BSB: \_\_\_\_\_ Account Number: \_\_\_\_\_

Account Name: \_\_\_\_\_

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**3. CANCEL** a current Direct Debit:

From which date do you want the cancellation to take effect from \_\_\_\_/\_\_\_\_/\_\_\_\_

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**4. SUSPEND** your current Direct Debit amount temporarily:

Start Date \_\_\_\_/\_\_\_\_/\_\_\_\_      End Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

<i>Office Use Only: Processed:</i>	<i>Initial:</i>	<i>Date:</i>
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